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# Domestic Data Entry Operator\_v2

## Domestic Data Entry Operator\_v2

🛇 Kolkata - West Bengal

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Apply for this Opportunity
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Description

## Establishment Details

Establishment Name	Indian Oil Corporation Limited (Md) - Er	Establishment Code	E05201900011
Establishment Type	Central Public Sector Undertaking	Establishment Strength	6000
Registration Type	Government	Working Days	6
Operating states	13		

Locations

Address Line 1	2, Gariahat Road (S), Indian Oil Bhavan	Address Line 2	
city		District	Kolkata
State	West Bengal	Pin Code	700068

## Minimum Qualification Required

Qualification Type	Eligibility Criteria(Min. Qualification)	Minimum Qualification	Category/Sector	Specialization
Educational Qualification		10th		

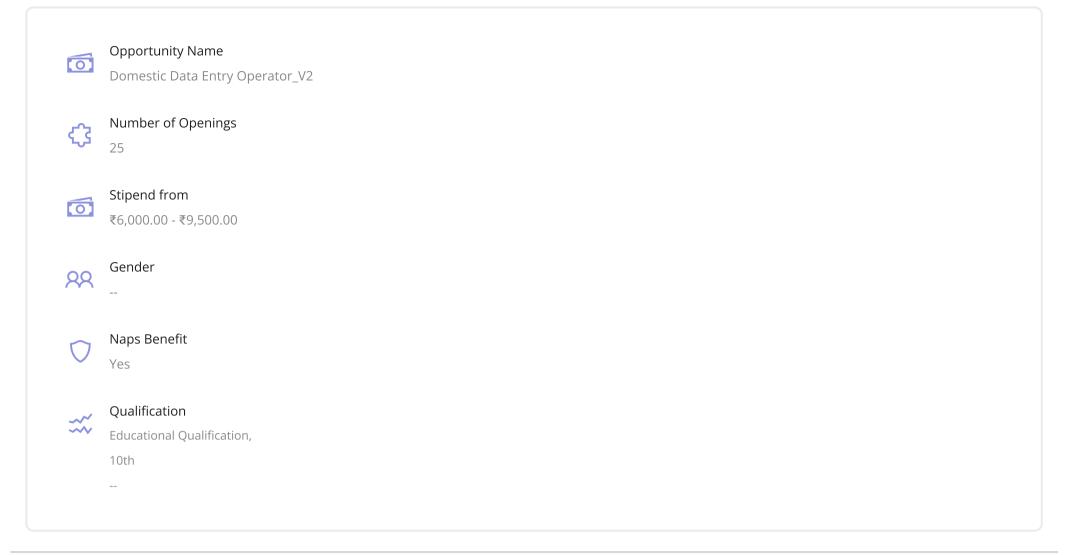
## **Course Details**

Course Name	Domestic Data Entry Operator_v2	Is NAPS	Yes
Sector	IT-ITeS	Туре	Optional
Duration	360 Days		
Training Blocks			

Training Duration

360 Days





### Acts and Guidelines

- NAPS 2.0 Guidelines issued dated : 25-08-2023
- Apprentices Act 1961
- <u>Apprenticeship Rule 1992</u>
- <u>Apprenticeship Rules (Amendment)-2019</u>
- <u>NAPS GuideLines</u>
- <u>Guidelines for framing Courses</u>
- Guidelines for BTP
- <u>Guidelines for TPA</u>
- Variant for BTP eligibility
- SoP for Basic Training Partner registration under Designated Trade
- Gazette Notification regarding Apprenticeship (Amendment) Rules, 2024.Dated: 19th April, 2024

#### Authorities and Framework

- <u>Authorities under Apprenticeship</u>
- Role of Agencies
- <u>— Corrigendum of CAC Gazette Notification</u>
- <u>CAC Gazette Notification</u>
- <u>SSC's CEO as JAA</u>
- <u>SSC CEO & APPS SPOC</u>
- <u>RDSDE SPOCs</u>
- <u>Appointment of Deputy Apprenticeship Adviser for engagement of Apprentices in Central Ministries/Departments</u>



- <u>Clarification on Reimbursement under NAPS</u>
- <u>OM for category of Apprentices</u>
- <u>Modalities for Apprentices as placed</u>
- <u>SOP for NAPS Claims and Reimbursement</u>
- <u>CSR funds utilization under Apprenticeship Act</u>
- NAPS Continuation OM dated 06-04-2020
- <u>SoP for Apprenticeship during COVID-19</u>
- DO on sending notifications to industries under Apprenticeship Act
- <u>Apprenticeship Promotion across Central Ministries and Departments.</u>
- Office Order on PM National Apprenticeship Mela (PMNAM)
- <u>Mapping of Establishment's account with MSDE's new Account No.</u>
- <u>Request for Proposal (RFP) under Pradhan Mantri Kaushal Vikas Yojana 4.0 (2023-24).</u>
- Advisory and Frequently asked Questions (FAQ) Aadhaar Based Payment Bridge System (ABPS)
- <u>SOP for TPA Name change</u>

#### **Approved Courses**

- <u>Apprenticeship Curriculum Template</u>
- <u>Apprenticeship Curriculum Template-guidelines</u>
- <u>Sample Apprenticeship curriculum</u>
- <u>Degree Apprenticeship Curriculum template</u>
- <u>Degree Apprenticeship Curriculum Guidelines</u>
- Standard Operating Procedure (SoP) for seeking approval for Optional Trade Courses having duration Exceeding One Year

#### Apprenticeship Examination

- <u>Guidelines for Assessment under Optional Trades</u>
- <u>Guidelines on Optional Trades Assessment Fee</u>
- <u>Schedule of AITT 114</u>
- <u>Revised Schedule of AITT 114</u>
- Schedule of AITT 115
- <u>Schedule of AITT 116</u>
- Schedule of AITT 117

