

F.No. 4-1/2015/R-II/LDE(S.O)/4014-4028
National Council of Educational Research and Training
Sri Aurobindo Marg, New Delhi-16
Recruitment – II

Date: 06/05/2024

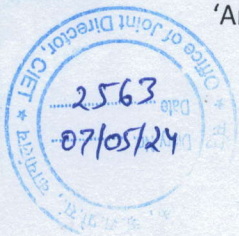
NOTIFICATION

Subject: Recruitment of Section Officer (S.O) under 25% Limited Departmental Examination Quota in the NCERT.

Applications are invited from the Council employees for filling up of **04 (SC- 1 and UR-3)** existing posts of **Section Officer (S.O)** in the Pay Level-7 (Rs.44900-142400) PB-II of Rs.9300-34800 with GP Rs.4600/- at NCERT HQ and its constituent units through Limited Departmental Examination quota need to be filled as per provisions of the RRs:-

- a. **"from amongst the Council Employees having 3 years regular service in the Grade Pay of Rs. 4200/- ;**
- b. **Graduate from any recognized University;**
- c. **A typing Speed of 35 w.p.m. (English) or 30 w.p.m. in Hindi on computer (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depression of each word)**
- d. **Word processing/typing test to be qualified within 2 years of appointment, failing which no increment will be granted till qualifies the test.**

All those regular employees of NCERT who satisfy the eligibility conditions mentioned above, may apply in the prescribed Proforma (**Annexure-I**) through proper channel and send the application to Section Officer, Recruitment-II Section latest by 27th May 2024. Syllabus/Scheme of Examination for the post of Assistant Programme Coordinator is given as 'Annexure – II'. Application received "**after the last date will not be entertained**".



06/05/24
(Pradip Kumar Rai)
Under Secretary
Non-Academic (R-II Section)

627/0107 (02)
28/5/24

Copy to :

1. Joint Director, CIET
2. Joint Director, PSSCIVE, Bhopal
3. Principal, Regional Institute of Education, Ajmer/Bhopal/Ajmer/Bhubaneswar/Mysuru/Shillong
4. CAO, NCERT
5. Administrative Officer, Publication Division, NCERT
6. PS to Director, NCERT
7. PS to Joint Director, NCERT
8. PS to Secretary, NCERT
9. Head ICT, CIET with a request to upload on NCERT website
10. All Notice Board.

Handwritten notes and signatures:
FNA
Dr. Rajesh
28/5/24
H/DICT
28/5/24
28/5/24

Performa of Application

1.	Name & Designation	
2.	Educational Qualification	
3.	Eamil id/Mobile Number	
4.	Present place of posting	
5.	Date of regular appointment in the present post	
6.	No. of completed years of service in the PB-2 with GP of Rs. 4200/-	
7.	Date of Birth	
8.	Whether belongs to SC/ST Category	
9.	Signature of the Applicant with date	
10.	Verification of service particulars by the concerned Establishment Section	
	Certify that Ms./Shri _____ is working as _____ on regular basis w.e.f. _____	
	Signature of the Verifying Authority of the concerned Estt. Section With officer seal	

45

461

F. No. 5-1/2008-E.II
National Council of Educational Research & Training
Sri Aurobindo Marg, New Delhi-110016

Dated. 11.11.2013

The Scheme/Syllabus for written examination for promotion on the basis of the Departmental Examination (LDE) for the post of Section Officer in NCERT is as under:

Paper No.	Subject	Type of Paper	Max. Marks	Duration
1.	General Studies and General Knowledge of Constitution of India and Machinery of Government, Practice and Procedures in Parliament and Knowledge of RTI Act, 2005.	Objective	150	2 Hrs.
2.	Procedure and Practice in the Govt. of India Secretariat and attached offices and General Financial and Service Rules duly taking into account the requirement of relevant categories of services	Objective	150	2 Hrs
3.	Noting and Drafting, Precis writing	Subjective	200	3 Hrs.

The minimum qualifying marks in each paper is 45% for General/OBC candidates and 40% in each paper, for SC/ST/PH candidates.

Final select list will be prepared to the extent of existing and anticipated vacancies in one year from the date of the examination, on the basis of the marks obtained by the qualified candidates in all papers. The appointment of the selected candidates will further be subject to Vigilance Clearance and a Certificate to the effect that no disciplinary proceedings are pending or contemplated, against them.

[Handwritten Signature]
21/10/2021

S. D. Singh

No F. 4-9/2017/R-II/LDE/948
National Council of Educational Research & Training
Sri Aurobindo Marg, New Delhi – 110 016.
Recruitment Section – R-II

Dated: - 08th Oct, 2018

Notification

In partial modification of Council notification No. F. 4-9/2017/R-II/LDE dated 28-05-2018 & No. F. 5-1/2008-E-II dated 11-11-2013, Paper No. 1 of the Scheme/Syllabus for written examination for promotion on the basis of the Limited Departmental Examination (LDE) for the post of Section Officer and Assistant Programme Coordinator (APC) may be read as follows:

Paper – I

Part – I General Studies

Part-2 - General Knowledge of Constitution of India and Machinery of Government, Practice and Procedures in Parliament and Knowledge of RTI Act, 2005

Other contents of the above stated notification shall remain same.

(Under Secretary)

Copy to:

1. All Head of Deptt., Division Section
2. PS to Director, NCERT.
3. PS to Secretary, NCERT.
4. PS to Joint Director, CIEI
5. Joint Director, PSSCIVE Bhopal
6. ✓ Principal, RIE, Ajmer/Bhopal/Bhubaneswar/Mysore/Shillong
7. ✓ Head, DICT, CIEI with the request to kindly upload the same on the Website of NCERT at the link Announcement>Vacancy>Non-Academic.
8. All Notice Board
9. All file

Please upload
[Signature]
22-10-18

[Signature]
21/10/2021

105/DICT
22-10-18